

AUDIT COMMITTEE

MONDAY 26 MARCH 2012
7.00 PM

Bourges/Viersen Rooms - Town Hall

THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING

AGENDA

	Page No
1. Apologies for Absence	
2. Declarations of Interest and Whipping Declarations	
3. Minutes of the Meeting held on 6 February 2012	1 - 8
4. Regulation of Investigatory Powers Act (2000): Quarterly Report (To 31 December 2011)	9 - 12
To receive an update on the use of RIPA during the 3 months to 31 December 2011	
5. Use of Consultants	13 - 24
To receive a progress report on monitoring arrangements and policies in relation to the use of Consultants. This was previously discussed at Sustainable Growth Scrutiny Committee	
6. External Audit: Audit Plan	25 - 50
To receive and approve the External Audit Plan	
7. Internal Audit: Draft Internal Audit Plan 2012 / 2013	51 - 86
To receive and approve the Internal Audit Plan and Strategy for 2012 / 2013	
8. Audit Commission: Appointment of External Auditors	87 - 90
To receive an update on central government changes impacting on external audit coverage	

9. Draft Annual Audit Committee Report

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To receive the Annual Report from the Chair of the Audit Committee prior to submission to Council

10. Work Programme 2012 / 2013

103 - 104

To review the draft work programme for 2012 / 2013



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Gemma George on 01733 452268 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors: D Lamb (Chairman), J Stokes (Vice Chairman), C Harper, P Kreling, S Lane, S Goldspink and P Nash

Substitutes: Councillors: K Sharp and M Nadeem

Further information about this meeting can be obtained from Gemma George on telephone 01733 452268 or by email – gemma.george@peterborough.gov.uk